This table is designed for school leadership teams to analyse whole school beliefs, practices and processes against widely held statements of best practice.Consider where your school practices are strong. What areas need improvement? What could be your next steps?

| **Statement** | **1**  **Strongly disagree** | **2**  **Disagree** | **3**  **Slightly disagree** | **4**  **Slightly agree** | **5**  **Agree** | **6**  **Strongly agree** |
| --- | --- | --- | --- | --- | --- | --- |
| Attendance expectations are clearly communicated to students |  |  |  |  |  |  |
| Attendance expectations are clearly communicated to parents/carers |  |  |  |  |  |  |
| Monitoring student attendance (in every class) is regarded as everyone’s business |  |  |  |  |  |  |
| Our school has a positive, welcoming culture |  |  |  |  |  |  |
| Accurate roll marking is valued by staff |  |  |  |  |  |  |
| The front office staff are welcoming of students, including those who arrive late |  |  |  |  |  |  |
| The school closely monitors and analyse data |  |  |  |  |  |  |
| Patterns of non-attendance are identified early and proactive strategies are put in place to support student engagement |  |  |  |  |  |  |
| Systems are in place to track and act on real-time data. |  |  |  |  |  |  |
| Systems are in place to communicate absences to parents/carers promptly |  |  |  |  |  |  |
| Staff are familiar with and follow the department’s attendance policy. |  |  |  |  |  |  |